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Scott McCallum, Governor
Philip Edw. Albert, Secretary

August 01, 2002

RE: **Pre-Bid Meeting/Site Visit for the Gaurke's Tire and Auto Bid**

Commerce # 54411-9374-09 WDNR BRRTS # 03-37-099610
Gaurkes Tire & Auto Sales, 909 Pine St, Athens

Commerce and DNR recently received several requests from consultants for a pre-bid meeting and/or possible site visit since the site appeared on the World Wide Web on July 26, 2002. Commerce and DNR agree that a pre-bid meeting/site visit would enable bidders to ascertain the complexity of the site conditions and gather more information first hand about the site. Therefore, a pre-bid meeting/site visit will be conducted in an effort to enable consultants to provide a bid that complies with the bid specification and is cost effective and/or provide alternative remedial actions in conjunction with the bid specifications.

The responsible party has granted permission for a group site visit. The group site visit for all interested bidders will occur on **August 8th, 2002 at 11:00 a.m.** The site visit hours will be from 11:00 a.m. to 12:30 p.m. See the attached map for directions to the site.

Commerce and DNR personnel will be on-site to conduct the site visit. Mr. Brian Taylor will be representing Commerce and Mr. Tom Applegate will be representing DNR. Commerce and DNR request that prior to attending the pre-bid meeting that each consultant obtain the information about the site from the appropriate copy shop. Copies will not be provided at the site.

Please be advised that during the site visit, no questions will be answered regarding the bid specifications. All questions will be submitted in accordance to the statewide public bidding process Q&A session, which answers will be posted on the web on August 30, 2002. For those not able to attend the pre-bid meeting, meeting notes will be taken and will be placed on the web at the end of the Q&A session.

If you have any questions, please contact Brian Taylor at (608) 266-0593, or Tom Applegate at (715) 359-8782.